



## **MGC Pure Chemicals America, Inc.**

**Date Created:** 02/22/2018  
**Position Title:** Senior Accountant  
**Reports to:** Controller  
**Schedule:** Monday – Friday 8:00am – 5:00pm

### **Overview**

The Senior Accountant is responsible for various accounting and cost analysis activities within the Accounting Department, including but not limited to Cost Accounting, Inventory Analysis and Fixed Assets. The ability to interface directly with internal and external customers is strongly desired.

### **Responsibilities:**

- Monitor and review accounting and related system reports for accuracy and completeness.
- Prepare and review budget, revenue, expense, invoices and other accounting documents.
- Investigate Inventory Variances.
- Financial and Profitability Analysis.
- Record Fixed Asset acquisitions and conduct periodic reviews to determine dispositions.
- Resolve accounting discrepancies.
- Review the input and handling of financial data and reports from the company's SAP Business One ERP system.
- Implement and maintain accounting control procedures including month and year end closing processes.
- Assist with Annual Financial Audits and Property Tax Return preparation.
- Compile Related Party intercompany reports.
- Update job knowledge by participating in educational opportunities.
- Other duties as assigned

### **Qualifications:**

- Bachelor's Degree in Accounting required
- CPA or CPA candidate
- Cost Accounting and Inventory Analysis experience
- Thorough understanding of Generally Accepted Accounting Principles
- Minimum 10 years overall accounting experience with 5+ years being in a Manufacturing environment
- Strong knowledge of Microsoft Office

- SAP, SAP Business One or other integrated ERP system experience required
- SAGE Fixed Asset or comparable system experience
- Accuracy and attention to detail
- Proven effective oral and written communications, organizational and problem solving skills.
- Ability to schedule multiple tasks effectively and meet deadlines.

We offer an outstanding benefits package which includes: 89% employer paid medical (for employee and family), 100% employer paid dental (for employee and family), vision, LTD, STD, Life Insurance and a matching 401k plan. Ten vacation days, five sick days, and sixteen paid holidays annually.

We are an Equal Opportunity Employer and do not discriminate against any employee or applicant for employment because of race, color, sex, age, national origin, religion, sexual orientation, gender identity, status as a veteran, and basis of disability or any other federal, state or local protected class.